



AGENDA

Wisconsin Rapids Board of Education

Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

Kathi Stebbins-Hintz, Chair
Larry Davis
Troy Bier
John Krings, President

June 5, 2023

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room A/B

Time: Immediately following the Educational Services Committee meeting, but not before 6:15 p.m.

- I. Call to Order
- II. Public Comment

Persons who wish to address members of the Committee may make a statement pertaining to a specific agenda item. The Committee Chair will establish limits for speakers due to time constraints. Comments made by the public shall be civil in content and tone. Speakers bear the personal risk if comments made are defamatory, slanderous, or otherwise harmful to another individual. Please keep in mind that this is a Committee meeting of the Board open to the public, and not a public hearing.

- III. Actionable Items
 - A. Appointments
 - B. Resignations
 - C. Board Policy Review
 - D. Employee Handbook Revision
 - E. Title Change for Custodial Position at Pitsch
 - F. Request for Employee Sabbatical
 - G. Athletic Department Positions
- IV. Consent Agenda
- V. Adjournment

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at 715-424-6701, at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 715-424-6701.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda however, no deliberation or action will be taken by other Committees or the full Board of Education.



BACKGROUND

Kathi Stebbins-Hintz, Chair
Larry Davis
Troy Bier
John Krings, President

June 5, 2023

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Time: Immediately following the Educational Services Committee meeting, but not before 6:15 p.m.

- I. Call to Order
- II. Public Comment
- III. Actionable Items

A. Appointments

The administration recommends approval of the following professional staff appointments for the 2023-2024 school year:

Morgan Graf	Location:	District
	Position:	Teacher – OT (1.0 FTE)
	Education:	Doctorate – Drake University – May 2019 Bachelor’s – UW La Crosse – December 2014
	Major/Minor:	Occupational Therapy, Biology/Psychology
	Salary:	\$53,000
Crystal Moadlo	Location:	District
	Position:	Teacher – SLP (1.0 FTE)
	Education:	Master’s – UW Stevens Point – May 2017 Bachelor’s – UW Stevens Point – December 2013
	Major/Minor:	Speech-Language Pathology, Communicative Disorders
	Salary:	\$51,000
Ryan Rodriguez	Location:	Woodside Elementary
	Position:	Teacher – Grade 5 (1.0 FTE)
	Education:	Bachelor’s – UW Superior – December 2022
	Major/Minor:	Elementary Education
	Salary:	\$43,000
Elizabeth Behlen	Location:	THINK Academy
	Position:	Teacher – Kindergarten (1.0 FTE)
	Education:	Bachelor’s – UW Platteville – May 2023
	Major/Minor:	Elementary Education/Early Childhood
	Salary:	\$43,000
Taylor Knoeck	Location:	Woodside Elementary
	Position:	Teacher – Kindergarten (1.0 FTE)
	Education:	Bachelor’s – UW Stout – May 2020
	Major/Minor:	Early Childhood Education
	Salary:	\$45,250

Hannah Gethers	Location:	Woodside Elementary
	Position:	Teacher – Kindergarten (1.0 FTE)
	Education:	Bachelor’s – UW Stevens Point – May 2023
	Major/Minor:	Elementary Education
	Salary:	\$43,000
Jacob Jorstad	Location:	WRAMS
	Position:	Teacher – Music (0.50 FTE)
	Education:	Bachelor’s – UW La Crosse – December 2022
	Major/Minor:	Music Education
	Salary:	\$21,500
Rachel Ostrowski	Location:	Woodside Elementary
	Position:	Teacher – Grade 3 (1.0 FTE)
	Education:	Bachelor’s – UW Stevens Point – May 2023
	Major/Minor:	Elementary Education/Psychology
	Salary:	\$43,000
Samantha Mellberg	Location:	Grove Elementary
	Position:	Teacher – Grade 2 (1.0 FTE)
	Education:	Bachelor’s – UW La Crosse – May 2023
	Major/Minor:	Middle Childhood-Early Adolescence/Social Studies
	Salary:	\$43,000
Annie Nolden	Location:	Grove Elementary
	Position:	Teacher – Grade 4 (1.0 FTE)
	Education:	Bachelor’s – Lipscomb University (TN) – May 2018
	Major/Minor:	Interdisciplinary Teaching K-5/Spanish
	Salary:	\$45,250
Nicholas Thompson	Location:	Lincoln High School
	Position:	Teacher – Physical Education (1.0 FTE)
	Education:	Bachelor’s – UW Eau Claire – May 2023
	Major/Minor:	Kinesiology, Physical Education, Health Education, Adaptive Physical Education
	Salary:	\$43,000

The administration recommends approval of the following support staff appointments:

Jayme Kuklinski	Location:	Woodside Elementary
	Position:	Noon Duty Aide (2.25 hrs/day)
	Effective Date:	May 8, 2023
	Hourly Rate:	\$14.25 (starting rate) / \$15.00 (after 60 days)
Terry Erdmann	Location:	Mead Elementary
	Position:	Special Education Aide (7.0 hrs/day)
	Effective Date:	May 8, 2023
	Hourly Rate:	\$16.16 (starting rate) / \$17.01 (after 60 days)
Savannah Smith	Location:	Howe Elementary
	Position:	Special Education Aide (7.0 hrs/day)
	Effective Date:	May 12, 2023
	Hourly Rate:	\$17.01

The administration recommends approval of the following 2023 summer professional staff appointments:

Name	Summer Teaching Position	Salary
Pete Larsen	Secondary	\$3,267.00
Emily Randrup	Secondary	\$3,267.00
Emmaline Friedenfels	Secondary	\$3,267.00
Anna Goldbach	Secondary	\$3,267.00
Jacob Hintz	Secondary	\$3,267.00
Zach Pecha	Secondary	\$3,267.00
Jeanne Olson	Secondary	\$2,052.00
Ginger Martin	Secondary/Elementary/Middle	\$783.00
Julie Stoffel	Secondary	\$486.00
Tony Biolo	Secondary, Strength, Speed & Conditioning	\$4,000.00 (Stipend)
Dan Witter	Strength, Speed & Conditioning	\$4,000.00 (Stipend)
Justin Pyan	Strength, Speed & Conditioning	\$2,000.00 (Stipend)
Faith Buzelli	Strength, Speed & Conditioning	\$2,000.00 (Stipend)
Lori Harmsen	Elementary/Middle	\$3,807.00
Elizabeth Rogus	Elementary/Middle	\$3,807.00
Elizabeth Joosten	Elementary/Middle	\$1,890.00
Kylee Krzykowski	Elementary/Middle	\$1,890.00
Holly Spurlin	Elementary/Middle	\$1,890.00
Shelley Moon	Elementary/Middle	\$1,890.00
Sarah Gildenzoph	Elementary/Middle	\$1,890.00
Chang Thao	Elementary/Middle	\$1,890.00
Josh Dorshorst	Elementary/Middle	\$3,807.00
Yia Xiong	Elementary/Middle	\$3,807.00
Cara Johnson	Elementary/Middle	\$1,890.00
Greg Matthews	Elementary/Middle	\$3,807.00
KaZoua Thao	Elementary/Middle	\$3,807.00
Danielle Heuer	Elementary/Middle	\$3,807.00
Miriam Doerrler	Elementary/Middle	\$1,890.00
Jennifer Gause	Elementary/Middle	\$1,890.00
Teresa Brawders	Elementary/Middle	\$3,807.00
Janet Alekna	Elementary/Middle	\$3,807.00
Angela Peters	Elementary/Middle	\$1,890.00
Brooke Kuzynski	Elementary/Middle	\$1,890.00
Leslie Benitz	Elementary/Middle	\$1,890.00
Jerene Sillars	Elementary/Middle	\$3,807.00
Kao Vue	Elementary/Middle	\$3,807.00
Anna Radtke	Elementary/Middle	\$1,890.00
Melissa Miller	Elementary/Middle	\$1,890.00
Andrew Miller	Elementary/Middle	\$1,890.00
Danica Reichardt	Elementary/Middle	\$945.00
Randy Duxbury	Elementary/Middle	\$3,807.00
Tom Nolan	Elementary/Middle	\$1,890.00
Sarah Mohrbacher	Elementary/Middle	\$3,807.00
Kevin Mlodik	Elementary/Middle	\$1,890.00
Nicole Brezinski	Elementary/Middle	\$1,890.00
Desiree Robinson	Elementary/Middle	\$945.00
Kim Akey	Elementary/Middle	\$1,890.00
Abby Kreisa	Elementary/Middle	\$945.00
Paige Jackan	Elementary/Middle	\$1,890.00
Kalie Forcier	Elementary/Middle	\$1,620.00
Kylie Barnes	Elementary/Middle	\$1,458.00
Scott Sigourney	Elementary/Middle	\$1,890.00
Rebecca Steckbauer	Elementary/Middle	\$1,890.00
Megan Onesti	Elementary/Middle	\$1,890.00

Megan Thayer	Elementary/Middle	\$1,890.00
Martha Olivarez	Elementary/Middle	\$1,890.00
Michelle Forcier	School Nurse	\$3,019.00
Leslie Anderson	Site Coordinator	\$3,000.00

The administration recommends approval of the following 2023 summer support staff appointments:

Name	Summer Position	Location	Hourly Wage
Andrew Vold	Summer Cleaner	District	\$11.00
Tanner Peters	Summer Cleaner	District	\$12.50
Eric Huglen	Technology Support	District	\$12.50
Emma Mischnick	Technology Support	District	\$12.50
Haley Casper	Technology Support	District	\$12.50
August Bambenek	Technology Support	District	\$12.50
Ben Klingforth	Technology Support	District	\$12.50
Jacklyn Greening	Technology Support	District	\$12.50
Chase Jensen	Technology Support	District	\$12.50
Letty Schmick	Food Service-Server	LHS	\$16.54
Kim Ahles	Food Service-Coord	Pitsch/LHS	\$17.29
Miranda Behr	Food Service-Server	WRAMS	\$16.54
Angela Wirth	Food Service-Coord	WRAMS	\$17.29
Machelle Anderson	Secretary	WRAMS	\$18.05
Tracy Weiss	Secretary	Pitsch	\$17.75
Marissa Ashenberg	Secretary	LHS	\$17.75
David Wittenberg	Aide	WRAMS	\$15.00
Joanne Dachel	Aide	Pitsch	\$15.00
Miranda Borchardt	Aide	Pitsch	\$15.00
Michele Diebel	Aide	Pitsch	\$15.00
Zoe Wirtz	Aide	WRAMS	\$15.00
Holly McMiller	Aide	WRAMS	\$15.00
Lauren Derfus	Aide	WRAMS	\$15.00
Nicole Crowley	Aide	WRAMS	\$15.00
Kelly Dietz	Aide	WRAMS	\$15.00
Krissy Weidman	Aide	WRAMS	\$15.00
Keegan Crowley	Aide	WRAMS	\$15.00
Dixie Torke	Aide	WRAMS	\$15.00
Anissa Vold	Aide	WRAMS	\$15.00
Tia Thao	Gymnastics	LHS	\$ 9.50
Shaely Thao	Gymnastics	LHS	\$ 9.50
Macey Back	Gymnastics	LHS	\$ 9.50
Sophie Hasenohrl	Gymnastics	LHS	\$ 9.50
Olivia Oleson	Gymnastics	LHS	\$ 9.50
Yanissa Quilantan	Gymnastics	LHS	\$ 9.50
Jillian Alekna	Swim	LHS	*
America Arts	Swim	LHS	*
Colin Coates	Swim	LHS	*
Sarah Korte	Swim	LHS	*
Lily Kropidlowksi	Swim	LHS	*
Logan Maciejewski	Swim	LHS	*
Elliott Schultz	Swim	LHS	*
Kayelyn Schulze	Swim	LHS	*
Josh Niedbalski	Swim	LHS	*
Elyxa Peck	Swim	LHS	*
Jackson Steward	Swim	LHS	*
Kendall Coates	Swim	LHS	*
Fiona Gaugert	Swim	LHS	*
Laney Fuchs	Swim	LHS	*

*Hourly rate for Summer Swim workers vary by job for the day: Locker Room - \$9.50, Lifeguard - \$11.00, Swim Instructor - \$12.00-\$13.00, Head Lifeguard - \$15.00

164 BOARD MEMBER COMPENSATION AND EXPENSES

To help remunerate Board members for his/her attendance at Board and Committee meetings and for participation in professional development opportunities and other Board related service, Board members shall be paid an annual salary of ~~\$2,700.00~~ **\$3,000.00 effective April 24, 2023** which will be paid on a monthly incremental basis through direct deposit on the second payroll run each month. The pay period for Board members begins each January 1.

Actual and necessary expenses of a Board member (conference fees, lodging, parking, and/or mileage) shall be reimbursed when incurred in the performance of his/her duties. Reimbursement shall be in accordance with expense reimbursement rates and procedures for District staff members. Travel to locations greater than 300 miles away requires prior approval by a majority of Board members.

Board members may decline their compensation by sending written notification to the District Clerk and Treasurer prior to December 1, that the Board member wishes to refuse his/her salary from January 1 through December 31 in the subsequent year, including any portion of such taxable year that is covered by any additional term of office to which a Board member may be elected or appointed.

Newly elected Board members shall notify the Clerk and Treasurer of their refusal of salary no later than the day on which the Board member takes the official oath of office and before he/she performs any services in his/her capacity as a Board member.

LEGAL REF.: Sections 120.10(3) & (4) Wisconsin Statutes
 120.13(16) & (32)
 120.43(3)
 120.44
 120.45
 2017 Wisconsin Act 9

APPROVED: July, 1978

REVISED:	July, 1979	September, 1985	December 11, 2000
	December, 1981	June 11, 1990	April 9, 2018
	February, 1983	September 11, 2000	<u>TBD</u>

WORK SCHEDULE

~~Regular Workweek: Each workweek includes five (5) work days between Friday and Thursday of the following week (i.e. Friday, Monday, Tuesday, Wednesday, and Thursday; otherwise, Saturday may be assigned in lieu of one weekday within the workweek) and shall consist of forty (40) hours during that period.~~

Workweek: The District will identify the workweek for each of the employee groups. The length of the workweek may vary with the positions.

Workday: The hours and days to be worked by each employee during the employee's regular workweek shall be assigned by the Director of Buildings and Grounds in accordance with a schedule prepared by the Superintendent of Schools. This schedule may be revised from day to day by the Superintendent of Schools as the needs of the school system require.

All employees on the day shift shall be given two (2) ten (10) minute rest breaks per shift. All employees on the night shift shall be given one (1) ten (10) minute rest break and in addition one (1) twenty (20) minute lunch break per shift. For Custodial and Maintenance Employees: All breaks shall be set up by the Director of Buildings and Grounds and posted in each building and must be taken at the time specified except as may be otherwise approved by the employee's supervisor.

Wash up time for all intents and purposes shall not exceed ten (10) minutes before quitting time.

Summer Work: All regular full-time employees having a regular workweek as defined by the *Handbook*, shall be scheduled to work from 7:30 a.m. to 4:00 p.m. with one-half (1/2) hour off for lunch, during the summer months through the week before teacher inservice meetings begin. Such schedule may be modified with approval of the Director of Buildings and Grounds.

Work Assignments: Employees will be provided work assignments by their respective supervisor or director.